

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
March 7th, 2017 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for February 2017:

\$2275.00

Total Deposited Since May 1st 1989:

\$318,860.00

February Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$750.00 (5)
Master Electrical License Renewal Deposits	\$1500.00 (10)
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$25.00 (1)

Insurance Up-Dates for February 2017:

56

February 2017 Change of Address and/or T/A:

0

February 2017 Shelved License:

0

Miscellaneous:

The meeting was called to order by Don Haskin at 7:30 PM. The discussions held by the board concerned the following items:

1. The February minutes were approved. Motion by Mr. Worch and seconded by Mr. Spence. The vote was 5-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2017.

a. January 3rd	Board Meeting
b. January 26th	Master/Low Voltage/Restricted Exam
c. February 7th	Board Meeting
d. March 7th	Board Meeting
e. April 4th	Board Meeting
f. May 2nd	Board Meeting
g. June 6th	Board Meeting
h. July 4 th	Board Meeting----Cancelled
i. July 27th	Master/Low Voltage/Restricted Exam
j. August 1st	Board Meeting
k. September 5th	Board Meeting
l. October 3rd	Board Meeting
m. November 7th	Board Meeting
n. December 5th	Board Meeting
3. The board sent an email out reminding all electricians that they will need to renew their licenses before July 1st.
4. The class given by Mr. Haskins has 8 registered. The class is staying at a 7-8 people per night.
5. The 2017 NEC will take effect April 1st 2017
6. A mass email will be sent out concerning the 2017 NEC effective date.
7. A new 10 hour class for the 2017 NEC will be coming soon. A mass email will be sent out when the dates have been determined.

Homeowners Exam Applicants for March 2017:

1

Homeowner Exam Results for March 2017:

1-Fail

Monitor Homeowners Exam for April 2017:

Craig Spence

Master/Restricted/Low Voltage Results for July 2016 and January 2017:

2016 July Exam —2 applicants----- 0 pass 2 fail
(1-Master and 1 Low Voltage)
Low Voltage Retest-1applicant-----1 pass
2017-January Exam—1 applicant----1 fail
(1 Master)

Monitored Master/Restricted/Low voltage Exam for July 2017:

Don Haskin
Craig Spence

Postage for February 2017:

\$ 10.58

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday April 4th, 2017 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion was made by Mr. Johnson and second by Mr. Derby

The Following Payments are authorized for the Board Members for February 2017

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) Spence Total	\$50.00

2) Chris Worch----MEMBER

a) Attend meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) Worch Total	\$50.00

3) Ron Derby----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) Derby Total	\$50.00

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) Haskin Total	\$50.00

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Attend Meeting	\$25.00
b) Proctor Homeowners Exam	\$25.00
c) Grade Homeowners Exam	\$25.00
d) Prepare Meeting Minutes	\$25.00
e) Recording Secretary (40 @ \$15.00)	\$600.00
f) Johnson Total	\$700.00

Recording Secretary Performed the Following Duties (February):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelf and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam
- 11) Prepare Homeowners Exam

James D. Johnson Jr.
Secretary
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